

# National Taiwan Normal University Self-evaluation Policy

2005.11.30 Passed during the 93rd University Affairs Meeting  
2007.11.07 Amendment passed during the 98th Extraordinary University Affairs Meeting  
2008.06.18 Amendment passed during the 100th University Affairs Meeting  
2011.06.15 Passed during the 106th University Affairs Meeting  
2012.06.13 Passed during the 108th University Affairs Meeting  
2012.11.07 Passed during the 109th University Affairs Meeting  
2015.05.13 Passed during the 114th University Affairs Meeting  
2018.05.23 Passed during the 120th University Affairs Meeting  
2021.11.24 Passed during the 127th University Affairs Meeting  
2022.05.11 Passed during the 128th University Affairs Meeting

Article 1 National Taiwan Normal University (NTNU) established the National Taiwan Normal University Self-evaluation Policy (hereinafter referred to as the “Policy”) in accordance with Article 5 of the University Act regarding university evaluations and the Ministry of Education (MOE) Regulations for University Evaluations, in order to improve the quality of teaching and research, the performance of administrative units, and the overall efficiency and development.

Article 2 Types of self-evaluations that shall be conducted by NTNU are as follows:

- I. Evaluation of general affairs: Evaluation of general affairs of all libraries, divisions, offices, administrative units and their centers, the College of Teacher Education, and School of Continuing Education.
- II. Evaluation of academic units: Evaluation of departments, graduate institutes, undergraduate programs, and continuing education courses.
- III. Evaluation of research and teaching centers: Evaluation of all university/college/department-level centers.

Article 3 NTNU shall establish a Self-evaluation Advisory Committee to conduct self-evaluations, provide guidance, plan, and supervise the implementation of evaluation-related affairs, as well as the reviews, evaluation results, and determination of self-improvement results by committee members. The Self-evaluation Advisory Committee comprises of department heads from NTNU and off-campus scholars and experts. The President shall serve the convener, and committee members are appointed to three-year terms after being approved by the President. In principle, five to seven members shall be appointed from within NTNU, and no less than three fifths of members shall be off-campus scholars and experts. Members of the Self-evaluation Advisory Committee shall have one of the following qualifications:

- I. Has an academic reputation and previously served as a university president, college dean, grade one administrative supervisor, or equivalent position.
- II. Has a background and considerable academic reputation in the teaching quality and performance of higher education institutions.
- III. Has a professional reputation for familiarity with university affairs and served as a department head or equivalent representative position.

Grade-one administrative or academic supervisors may attend meetings of the Self-evaluation Advisory Committee when necessary.

Article 4 NTNU shall establish self-evaluation organizations to carry out self-evaluation work. The NTNU Guidelines for the Implementation of Evaluation by Academic

Units and Regulations for the Establishment and Management of Centers shall be separately formulated.

- Article 5 Evaluation of general affairs shall be conducted by the Office of the Secretariat, and evaluation items and procedures shall be in accordance with the items and contents specified by the agency designated by the MOE. The Office of the Secretariat shall also establish an implementation plan for self-evaluation of general affairs, and self-evaluation items may be set based on the features of NTNU. To improve the overall quality of administration at NTNU, administrative units shall periodically conduct evaluations according to the performance management system.
- Article 6 Evaluations of academic units shall be conducted by the Office of Research and Development. Evaluation items and procedures for academic units shall be in accordance with the NTNU Guidelines for the Implementation of Evaluation by Academic Units.
- Article 7 Evaluations of research and teaching centers shall be conducted in accordance with the NTNU Regulations for the Establishment and Management of Centers. Evaluation of university-level centers shall be conducted by the Office of Research and Development; evaluation of college-level or department (institute) level centers shall be conducted by the unit to which the center is subordinate.
- Article 8 Evaluation results are provided to evaluated units as a basis for making improvements, and also serve as reference for development plans of NTNU's general affairs.
- Article 9 NTNU personnel (including faculty members or administrative personnel) that participate in self-evaluations shall participate in at least one evaluation-related course or seminar held by NTNU or other institutions.
- Article 10 In principle, evaluations of academic units and research and teaching centers shall be conducted once every five years, unless the evaluation is implemented by domestic, foreign, or internationally-renowned evaluation institutes recognized by the Ministry of Education and approved by the President. The period of validity is based on the institute's regulation.  
For evaluation in advance, deferred evaluation, or exemption from evaluation, the evaluated units shall submit an official document with specific explanation and supporting materials to the President for approval.
- Article 11 Expenditures incurred from the evaluation shall be provided by the Endowment Fund.
- Article 12 This Policy was implemented after being passed in a University Affairs Meeting and approved by the President. The same applies to all subsequent amendments.