

# Enforcement Rules for National Taiwan Normal University Regulations for the Establishment and Management of Centers

2008.1.2 Passed during the 4th Academic Meeting  
2008.1.16 Passed during the 31st Administrative Meeting  
2010.3.24 Passed during the 327th Administrative Meeting  
2013.10.09 Passed during the 341st Administrative Meeting  
2014.09.17 Passed during the 1st Academic Meeting of the 2014 academic year  
2014.11.26 Passed during the 346th Administrative Meeting  
2019.10.02 Passed during the 365th Administrative Meeting

Article 1 The Enforcement Rules for National Taiwan Normal University Regulations for the Establishment and Management of Centers (hereinafter referred to as the "Rules") were established for the establishment and management of centers at NTNU.

Article 2 The rules of organization or business plan must be submitted for the establishment of NTNU centers. The rules of organization must describe the center's purpose, mission, attributes, organizational structure and operations, specific work items, source of funding and use plans, supervisory differential, teaching hour reduction, future development, self-evaluation methods, and implementation and revision methods. The business plan must analyze the center's strengths and weaknesses and specify the short-term, mid-term, and long-term development plans.

Article 3 Rules for the level of centers are as follows:

(I) University-level centers:

Centers that meet the following conditions may apply to become a university-level center:

1. The center's core business involves multiple colleges.
2. The center's research or service possesses national or international significance and importance.
3. The University Affairs Meeting resolved that the center is related to key developmental directions of NTNU.
4. The center's annual revenue reaches NT\$30 million or above (the applicant that signs and performs contracts must be the center, and subsidies or matching funds from NTNU may not be counted).

The business scale described above is the average for the past three years and not any individual year.

(II) College-level centers

Centers that meet the following conditions may apply to become a college-level center:

1. The center's core business involves multiple departments.
2. The center's research or service is closely related to the college's development.
3. The College Affairs Meeting resolved that the center is related to key directions of the college.

(III) Department-level centers

Centers that meet the following conditions may apply to become a department-level center:

1. The center's core business involves a single department.
2. The center's research or service is closely related to the department's development.
3. The Department Affairs Meeting resolved that the center is related to key developmental directions of the department.

University-level centers shall submit their rules of establishment and business plan to the Office of Research and Development for external review one month before the review meeting is convened, and opinions from the external review must be submitted to the review meeting.

The college/department is responsible for the personnel, funding, and space of

college/department-level centers.

- Article 4 The teaching hours of full-time faculty members at NTNU who concurrently hold the position of director, deputy director, section chief, or special assistant of a center in Article 3 of these Rules may be reduced by two hours in accordance with the NTNU Teaching Hours Guidelines. If a faculty member receives reduction of teaching hours for serving as a supervisor of a center, the faculty may not collect hourly remuneration for extended teaching hours in the current academic year. The matters above must be specified in the rules of establishment of each center.
- Article 5 The supervisory differential for full-time faculty members or researchers of NTNU who concurrently hold the position of director, deputy director, or section chief at a center in Article 3, Paragraph 1, Subparagraph 1 of the Rules shall be paid by the center.
- Article 6 Centers at each level of NTNU shall be self-sufficient. All expenses, such as expenditures due to teaching hour reduction and supervisory differential, shall be paid by centers.
- Article 7 Centers shall conduct self-evaluations periodically. Evaluation of university-level centers shall be conducted by Office of Research and Development. Evaluation of college-level and department-level centers shall be conducted by unit supervising the centers.  
The methods, procedures, details and timing of evaluations shall be determined by the General Evaluation Committee. The funding needed for evaluations shall be provided by Endowment Fund.
- Article 8 Rules for the exit of centers are as follows:
- (I) If evaluation results show that a center does not achieve its functions or has poor operational performance, the original review committee in Article 4 of the NTNU Regulations for the Establishment and Management of Centers may make relevant recommendations.
  - (II) If it is not necessary for a center to continue existing, or a center violates approved work items or NTNU regulations, the center's director may submit an application, or the original review committee may make the decision to merge or suspend the center.
- Article 9 These Rules have been implemented with approvals sought from an Administrative Meeting. The same applies to all subsequent amendments.