

National Taiwan Normal University Regulations Governing

Subsidies for Research Projects of New Faculty

Approved by the First Academic Development Council of the 2006 academic year on November 8, 2006

Amended by the First Research and Development Council of the 2007 academic year on November 21, 2007

Amended by the First Research and Development Council of the 2008 academic year on November 11, 2008

Amended Articles 6 and 11 by the Second Research and Development Council of the 2009 academic year on April 21, 2010

Amended Articles 2, 3, and 5 by the Second Research and Development Council of the 2010 academic year on April 20, 2011

Amended Articles 1, 4, and 5 by the First Research and Development Council of the 2012 academic year on November 21, 2012

Amended Article 9 by the First Research and Development Council of the 2013 academic year on November 20, 2013

Amended Articles 1, 2, 5, and 12 by the First Research and Development Council on November 19, 2014

Amended Articles 2 and 13 by the First Research and Development Council of the 2016 academic year on November 2, 2016

Amended Article 2 by the Second Research and Development Council of the 2021 academic year on March 30, 2022

Amended Article 5,12 by the First Research and Development Council of the 2022 academic year on November 16, 2022

Article 1. The Regulations Governing Subsidies for Research Projects of New Faculty (hereinafter referred to as “the Regulations”) have been formulated by the National Taiwan Normal University (hereinafter referred to as “the University”) to encourage new faculty members to undertake academic research projects, enhance their personal academic research capacity, and thereby enhance the academic research levels of the University.

Article 2. Eligibility

Applicants meeting one of the following criteria may apply:

1. Full-time assistant professors or higher who have been hired by the University for less than 3 years
2. Full-time assistant research fellows or higher who hold a doctorate degree and have been hired by the University for less than 3 years
3. Full-time lecturers or research fellows who hold a doctorate degree from pursuing higher studies; who have served as assistant professors, assistant research

fellows, or associate professors with approval from the Department, College, and University Faculty Evaluation Councils; and who have been hired by the University for less than 3 years

Article 3. Subsidy principles

1. Each applicant is limited to receiving approval for subsidy of only one project.
2. Priority is given to applicants with outstanding research capabilities; recent research achievements; and projects with adequate academic or practical value, originality, content, and proposal execution.

Article 4. Application process

1. Applications for subsidies under the Regulations are accepted twice per academic from September 1 to 30 and from March 1 to 31. Applications must be submitted to the Office of Research and Development in accordance with the administrative procedures.
2. The period of execution for approved projects is limited to a maximum of 1 year.

Article 5. Application documents

1. Application form
2. Research proposal (in accordance with the National Science and Technology Council [NSTC] research project specifications) and project budget list
3. Personal information form
4. List of publications published over the past 5 years

Article 6. Subsidized items

1. Equipment: instruments, machinery, information systems equipment, and books directly related to the project proposal (excluding office equipment).
2. Operating expenses: personnel, supplies, miscellaneous items, and domestic travel expenses related to the project.

Article 7. Review procedures and progress

1. Preliminary review: The Office of Research and Development shall classify the applications depending on the academic field and submit them to the University's Academic Subsidy Review Panel (hereinafter referred to as "the Review Panel") for the recommendation of two experts to perform a review. The review results shall then be compiled by the Office of Research and Development and submitted for a secondary review at a Secondary Review Meeting. The preliminary review shall be completed within 1 month of receiving the application.
2. Secondary review: The Review Panel shall discuss the preliminary review

results and decide on the list of subsidy recipients and amounts for the research period. The secondary review shall be completed within 2 weeks after the preliminary review.

3. Announcement: The review results shall be announced by the Office of Research and Development and communicated to each applicant by letter within 2 weeks after the Secondary Review Meeting.

Article 8. The Review Panel members shall recuse themselves from review matters related to project proposals of their own.

Article 9. Source of funds: Special funds from the University for promoting academic research and development operations.

Each applicant may receive a maximum subsidy of NT\$300,000, and the Review Panel may adjust the subsidy amount within the upper limit in accordance with relevant budgets and resources available to the University every year.

Article 10. Subsidy recipients for projects approved by the Review Panel shall process reimbursements in accordance with the accounting procedures of the University. Subsidy recipients requiring a change in budget items due to actual needs shall appeal to the Office of Research and Development before project conclusion for such changes once. Projects cannot be extended for more than 3 months.

Article 11. Upon the conclusion of the subsidized project and its reimbursements, an outcome report shall be submitted to the Office of Research and Development for project closure in accordance with the approval letter, and the relevant report shall be published on the Office of Research and Development website.

Article 12. Performance evaluation: Subsidy recipients shall submit research proposals to the NSTC or other academic research institutions during the project conclusion year. Recipients who fail to submit such proposals will be ineligible to apply for any academic subsidies or awards from the University.

Article 13. The Regulations shall be announced for implementation after approval by the Research and Development Council.