

## **National Taiwan Normal University Guidelines on Industry-Academia Cooperation Project Administrative Fee Distribution and Use**

2012.10.26 Passed during the 76th Academic Fund Committee Meeting

2016.11.01 Passed during the 94th Academic Fund Committee Meeting

2019.12.23 Passed during the 112th Academic Fund Committee Meeting

2023.9.20 Passed during the 133th Academic Fund Committee Meeting

Article 1 The Guidelines have been established in accordance with National Taiwan Normal University Revenue and Expenditure Management Regulations for Academic Fund Self-Raising to facilitate proper management and use of administrative fee from industry-academia cooperation Project.

Article 2 Administrative fee from industry-academia cooperation Project in the Guidelines is specified in Article 4 in accordance with National Taiwan Normal University Self-Raised Income Administrative Policy Points.

Article 3 Administrative fee are received by NTNU, and then distributed to each college and department in consideration of following:

I. For all projects executed by departments, when the amount of administrative fee exceeds 6% of the total amount of the project fund, 50% of it will be distributed to NTNU, 15% will be distributed to the affiliated faculty, and 35% to the executing departments.

II. For projects executed by departments, 100% will be distributed to NTNU.

If the executing department is a part of the department, institute, or program of NTNU's professional schools, the administrative fee distributed will be coordinated by the professional school.

Article 4 In addition to regulations or contract of the academia-industry cooperation institution or commission agencies, the use of administrative fee may be spent on the following:

- I ∙ Relevant personnel expenses.
- II ∙ Utilities, telecom, stationery, consumable and other expenses.
- III ∙ Invitation for local and foreign scholars and experts to participate in seminars, conferences, research or experiments.
- IV ∙ Equipment, publication, consumable, stationery, and other expenses.
- V ∙ Expenses for improving the hygiene of laboratory or internship site.
- VI ∙ Any other expenses relevant to academic research and approved on a case-by-case basis.

Article 5 The Guidelines have been passed by the NTNU Academic Fund Committee and implemented with the approval of the President. The same applies to all subsequent amendments.